



ManageAssist, Inc. / New York State Incumbent Worker Grant **Employee Retention and Advancement Training**

ManageAssist is a professional training company offering a broad range of practical training courses for existing employees in the manufacturing, distribution, and service industries. Our curriculum features Lean, Six Sigma, Project Management, Operations Management, Quality, Supervision/Management and Customer Service.

ManageAssist Training Highlights:

- Onsite in an interactive workshop format
- Curriculum and practical application tailored to your company's specific situations
- Expert instructors with an average of 25 years' practical implementation experience
- Flexible scheduling: 8-hour training day available in 8-, 4-, or 2-hour sessions
- We assist you with the grant application and guide you through the submission process

We also assist clients in securing a New York State grant that can cover training costs!

Grant Parameters:

- **Grant Covers/Reimbursement:** Training costs covered 100% when you meet program requirements
- **Maximum Grant Award:**
 - 2 – 50 employees: \$100,000
 - 51 – 100 employees: \$200,000
 - 101 or more employees: \$300,000
- **Trainees:** A mix of frontline/hourly and supervisors, some managers may also be eligible to attend
- Participants must be full or part-time employees, employed in NYS

For more information about our courses and grant services, view a representative client list, or testimonials, please contact us at:

Website: www.manageassist.com

Email: info@manageassist.com

Phone: (732) 888-0245 x203