



ManageAssist- VA Career Works - Incumbent Worker Training Program (IWTP)

ManageAssist is a professional training company offering a broad range of practical training courses for existing employees in the manufacturing, distribution, and service industries. Our curriculum features Lean, Six Sigma, Project Management, Operations Management, Quality, Supervision/Management and Customer Service.

ManageAssist Training Highlights:

- Onsite in an interactive workshop format
- Curriculum and practical application tailored to your company's specific situations
- Expert instructors with an average of 25 years' practical implementation experience
- Flexible scheduling: 8-hour training day available in 8, 4, or 2 hour sessions
- We assist you with the grant application and guide you through the submission process

We also assist clients in securing a Virginia grant that can cover a portion of the training costs!

NOTE: Below is a general guideline as Virginia has 14 regions that operate independently with their own guidelines.

Grant Parameters:

- **Grant Covers/Reimbursement:** Training costs covers 50 - 100% when you meet program requirements
- **Maximum Grant Award:** Varies Per Region
- **Trainees:** A mix of frontline/hourly and management
Participants must be full-time employees and working within their region

For more information about our courses and grant services, view a representative client list, or testimonials, please contact us at:

Website: www.manageassist.com

Email: info@manageassist.com

Phone: (732) 888-0245 x203