

| Course Selectio | COURSE NAME |
|-----------------|---|
| | LEAN TOOLS (for Hourly, Supervisors, and Tech Personnel) |
| | Lean Awareness |
| | Dealing with Change |
| | Identifying and Eliminating Waste |
| | Identifying and Eliminating Office Waste |
| | Workplace Organization & 5S |
| | Teamwork for Results - Standard |
| | Teamwork in a Project Environment |
| | Lean 5M - Team-Based Problem Solving |
| | Kaizen Workshop |
| | Fundamentals of Warehousing and Materials Handling (Warehouse Labor) |
| | Fundamentals of Workplace Safety |
| | On the Job English for Non-English Speaking Employees |
| | Workplace Math |
| | LEAN LOGISTICS TOOLS (for Supervisors, Managers, and Tech Personnel) |
| | Leading Plant Safety |
| | Intro to Lean Logistics |
| | Implementing Workplace Organization & 5S |
| | Implementing a Continuous Improvement Program |
| | The Visual Workplace |
| | Value Stream Mapping |
| | Lean Office |
| | Practical Lean Workshop |
| | Lean Assessment |
| | Operational Excellence |
| | Lean Yellow Belt Contributor |
| | Lean Practitioner |
| | Lean Six Sigma Yellow Belt |
| | OPERATIONS MANAGEMENT |
| | Cycle Counting |
| | Inventory Management |
| | Detailed Scheduling and Planning |
| | Just-in-Time (JIT) Planning and Control |
| | Managing Supplier Performance |
| | Fundamentals of Supply Chain Management |

| Course Selectio | COURSE NAME |
|-----------------|---|
| | FINANCIAL TOOLS FOR OPERATIONS |
| | Essentials of Budgeting |
| | |
| | MANAGEMENT AND LEADERSHIP |
| | Fundamentals of Supervision |
| | Competencies of Day-to-Day Management |
| | Practical Leadership |
| | Leadership Skills for Managers |
| | Effective Management Practices |
| | Managing with Influence: Leading without Authority |
| | Emotional Intelligence |
| | Critical Thinking |
| | Managing Up |
| | STEEL: Strategic Targeted Execution Engagement Leadership |
| | Leadership Tools - Strategic Measurements |
| | Leadership Tools - Performance Measurements |
| | Leadership Tools - Managerial Measurements |
| | Leadership Tools - Operational Measurements |
| | Managing for Employee Retention |
| | Coaching - a Leadership Skill |
| | How To Avoid Micromanaging |
| | Building Champion Teams |
| | Critical Skills of Team Building |
| | Advanced Problem Solving |
| | Managing Conflict |
| | Building Relationships in Organizations |
| | Time Management |
| | Meeting Management |
| | Managing Change |
| | Self-Care and Preventing Burnout |
| | HR for Non-HR Managers |
| | Train the Trainer - The Practical Trainer |
| | Delivering Effective OJT |
| | Fundamentals of Performance Management |
| | Analyzing Performance Problems |
| | Conducting Performance Reviews and Appraisals |
| | Succsion Planning |
| | Professional Manager |
| | Basics of Interviewing |

| Course Selectio | COURSE NAME |
|-----------------|--|
| | Situational Interviewing |
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| | QUALITY MANAGEMENT |
| | Total Quality Management (TQM) |
| | Risk Management and Mitigation |
| | ISO 13485 Medical Device Standard |
| | ISO 9001:2015 Awareness |
| | ISO 31000:2018 Risk Management |
| | ISO 9001:2015 Management Review Board |
| | ISO 9001:2015 Documentation - Policy Manual |
| | ISO 9001:2015 Documentation - Procedures |
| | ISO 9001:2015 Documentation - Work Instructions |
| | ISO 9001:2015 Implementation Workshop |
| | ISO 9001:2015 Making the Quality System Transition |
| | ISO 9001:2015 Internal Auditor |
| | ISO 9001:2015 Warranty & Repair |
| | ISO 9001:2015 New Product Development |
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| | 6σ PRACTICAL APPLICATIONS |
| | Lean Six Sigma Overview |
| | Business Process Analysis and Improvement |
| | Measuring Organizational Performance |
| | Voice of the Customer (VoC) |
| | Six Sigma DMAIC Problem Solving |
| | Six Sigma Data Analytics |
| | Six Sigma Green Belt |
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| | PROJECT MANAGEMENT |
| | Fundamentals of Project Management |
| | Advanced Project Management |
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| | CUSTOMER SERVICE |
| | Value-Based Customer Service |
| | Critical Skills of Customer Service |
| | Building Strong Customer Relationships |
| | Dealing with Difficult Customers |
| | Customer Service Skills for Drivers |

| Course Selectio | COURSE NAME |
|-----------------|---|
| | SALES & MARKETING |
| | Winning Marketing |
| | Sales Skills for Sales Professionals |
| | Sales Skills for Customer Service |
| | BUSINESS COMMUNICATION |
| | Presentation Skills |
| | Effective Communication Skills |
| | Negotiation Skills to Influence |
| | Better Business Writing |
| | Writing Effective Email |
| | COMPUTER SKILLS |
| | Basic Computer Skills |
| | Microsoft TEAMS |
| | Microsoft Excel – Level I |
| | Microsoft Excel – Level II |
| | Microsoft Excel – Level III |
| | Microsoft Excel – Advanced Applications |
| | Microsoft Word – Level I |
| | Microsoft Word – Level II |
| | Microsoft Word – Level III |
| | Microsoft PowerPoint |
| | Microsoft Outlook |
| | Writing Effective Emails with Microsoft Outlook |
| | COMPENSATION STRATEGIES |
| | Performance-Based Compensation |
| | Non-Monetary Incentives and Rewards |
| | WORKPLACE ESSENTIALS |
| | Celebrating Diversity |
| | Workplace Ethics and You |
| | Workplace Harassment - Management Briefing |
| | Workplace Harassment - Employee Awareness |
| | Workplace Violence |

Course Listing

Distribution Course Listing

| Course Selectio | COURSE NAME |
|--------------------|---|
| | FOOD SAFETY & QUALITY |
| | GMP Implementation for Food Processing |
| | GMP Implementation for Food Packaging Manufacturers |
| | GSDP Implementation for Food Storage and Distribution |
| | GMPs for Food Processing Personnel |
| | GMPs for Food Packaging Manufacturers Personnel |
| | GSDPs for Food Storage and Distribution Personnel |
| | SQF Implementation for Food Processing |
| | SQF Implementation for Food Packaging Manufacturers |
| | SQF Implementation for Food Storage and Distribution |
| | Hazard Analysis for the Food Safety Team |
| | SQF Internal Auditor |
| | Food Defense Awareness |
| | Allergen Awareness |
| | HACCP for the Plant Employee |